



**ABC Company Limited**

123 Anywhere Street  
Toronto, ON, Canada, M3R 8T4  
Tel: 416-000-000 Fax: 416-000-0000  
email: sales@abcproducts.com

<b>DATE</b>	3/31/2011
<b>INVOICE NO.</b>	66443
<b>WORK ORDER NO:</b>	33888

**SOLD TO:** 123 Sales Company  
10 Avenue Road  
Toronto, ON M3R 1Y3

**SHIP TO:** 123 Sales Company  
10 Avenue Road  
Toronto, ON M3R 1Y3

P.O.NUMBER		REQ.NUMBER		CUST.NO.		SHIP VIA	
1234567		ABCD123456		5005		Prepaid	
SALES REP		DATE SHIPPED		F.O.B.		TERMS	
DM		3/31/2011		Toronto		Net 30	
ORD	SHIP	ITEM #	DESCRIPTION			RATE	AMOUNT
10	10	1500	SEAT & BACK FOR BEAM SEATING ARM STACKING CHAIR			360.00	3,600.00
3	3	1712				282.00	846.00
1.5% INTEREST PER MONTH WILL BE CHARGED ON ALL PAST DUE ACCOUNTS. Any claims for shortages or errors must be made in writing within 7 days of receipt of invoice.						SUBTOTAL CAD 4,446.00	
GST #100010001RT0001						GST/HST CAD 577.98	
						TOTAL CAD 5,023.98	



ABC Company Limited  
 123 Anywhere Street  
 Toronto, ON, M3R 8T4  
 Tel: 416-000-0000 / Fax: 416-000-0000

# INVOICE

SHIP TO: 123 Sales Company 10 Avenue Road Toronto, ON M3R 1Y3		SOLD TO: 123 Sales Company 10 Avenue Road Toronto, ON M3R 1Y3		INVOICE NO.	8712	
				INV. DATE	3/15/2011	
				SHIP DATE	3/15/2011	
				SHIP VIA	Best Way	
CUST.ORDER NO.	OUR ORDER NO.	ORDER DATE	SALESMAN		TERMS	
42612	11141-J	Mar 7/11	AR		Net 30	
FOB	FREIGHT PREPAID	FREIGHT COLLECT	DATE REQ'D	PST NO.	GST NO.	
Our Plant	xxxx		03/21/11		123456789	
STOCK NO.	DESCRIPTION	QTY ORD	B/O	QTY SHIP	UNIT COST	TOTAL
ABCD-123	48" Round Folding Table, Fashion Grey with Silver Edging Shipping *** 13% HST			5	150.00 25.00 13.00%	750.00 25.00 100.75
<small>IMPORTANT: We are not responsible for goods damaged or lost in transit and if you give the transportation company a clean receipt for lost or damaged goods, you naturally do so AT YOUR OWN RISK. In case of shortage or damage, do not accept shipment unless proper notation is written on the express bill by the agent. Examine shipment promptly upon arrival and in case of concealed damage, notify your agent at once in writing so that proper record is made. You will then have a valid claim against the delivering company. ORIGINAL BILL OF LADING in the event of loss or damage in transit, we can supply a copy of the original bill of lading which will you will need to make a claim on the carrier. We will gladly assist you in any way possible to affect early settlement. ALWAYS WRITE US full particulars before returning any goods. It may save both of us considerable expense.</small>					<b>TOTAL</b>	<b>\$875.75</b>



# ABC COMPANY LIMITED

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## INVOICE

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### CUSTOMER

123 Sales Company  
10 Avenue Road  
Toronto, ON M3R 1Y3

INVOICE # **6002220**  
DATE 3/01/2011

DESCRIPTION	FEE
Consulting Fee for Services for the Month of March	2,000.00
GST/HST #000070006	
GST/HST	\$260.00
<b>TOTAL DUE</b>	<b>\$2,260.00</b>

*123 ANYWHERE STREET  
TORONTO, ON, M3R 8T4  
TEL: 416-000-0000 / FAX: 416-000-0000*

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ABC FOUNDATION  
 123 Anywhere Street  
 Toronto, ON, M3R 8T4  
 Tel: 416-000-0001

**OFFICIAL RECEIPT  
 FOR INCOME TAX PURPOSES**

Robert Smith  
 10 Avenue Road  
 Toronto, ON M3R 1Y3

RECEIPT # **70091**  
 RECEIVED 3/24/2011  
 RECEIPTED 3/24/2011

TOTAL RECEIPT

**\$100.00**

*The Children of the Foundation  
 Thank You For Your Support!*

Registration # 100100002 RR0001

Authorized Signature \_\_\_\_\_  
 President

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Detach here and retain this portion for your records.



ABC FOUNDATION  
 123 Anywhere Street  
 Toronto, ON, M3R 8T4  
 Tel: 416-000-0001

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 President